

Application Guide: Declaration Concerning Dependent Children

Public-Sector Pension Plan

General information

This form must be completed by the person who is the legal guardian of a minor child or by the child if he or she is of legal age.

This form is prescribed under section 150 of the *Act respecting the Government and Public Employees Retirement Plan* (CQLR, chapter R-10).

An eligible dependent child is:

- an unmarried child who is under age 18, or under age 21 (or under age 25 under the PPMNA, the PPFEQ, the RPCHCN, the SPMSQ, the PPCJQ and the PPCJBJ) if the child attends a recognized educational institution on a full-time basis;
- the dependent child of the person who participated in the pension plan or the retired beneficiary under that plan, regardless of his or her filiation; and
- depended on that person for support, at the time of his or her death, under the SPMSQ, the PPCJQ, and the PPCJBJ.

Public-sector pension plans that provide for the payment of benefits to the dependent children are:

- Teachers Pension Plan (TPP);
- Civil Service Superannuation Plan (CSSP);
- Pension Plan of Peace Officers in Correctional Services (PPPOCS);
- Pension Plan of Members of the National Assembly (PPMNA);
- Superannuation Plan for the Members of the Sûreté du Québec (SPMSQ);
- Pension Plan of Certain Judges of Québec (Part V.1 of the *Courts of Justice Act*) (PPCJQ) ;
- Pension Plan of Certain Judges Appointed Before 1 January 2001 (PPCJBJ);
- Retirement Plan for Active Members of the Centre hospitalier Côte-des-Neiges (PPCHCN);
- Pension Plan for Federal Employees Transferred to Employment with the Gouvernement du Québec (PPFEQ).

Documents to enclose with your declaration:

- A copy of the dependent child's birth certificate or act of birth;
- The School Attendance form (RSP-248A) or a medical certificate attesting to the disability or the handicap if the child is age 18 or over.

For more information

Online

www.retraitequebec.gouv.qc.ca

By telephone

Québec Region: **418 643-4881**

Toll-free: **1 800 463-5533**

Declaration Concerning Dependent Children
Public-Sector Pension Plan

Please print.

1. Information on the person who participated in the pension plan

Social Insurance Number	
Family name	Given name

2. Information on the dependent children

2.1 First child

Sex <input type="checkbox"/> F <input type="checkbox"/> M	Family name	Given name			
	Social Insurance Number			Date of birth <small>year month day</small>	
Address (number, street, avenue, boulevard, apartment, P.O. Box)					
City		Province	Country		Postal code
Telephone					
Home <small>area code</small>		Other <small>area code</small>			

Solemn Declaration of School Attendance

In the case of a dependent child who is age 18 or over, if your application for an orphan's pension does not correspond with a school term, you must solemnly declare that you intend to register on a full-time basis for the fall term at a recognized educational institution in order to be eligible for an orphan's pension during the summer months.

If this is the case, please give the name of the institution: _____

You will also have to provide proof of school attendance for your next school term. For that purpose, we will send you the School Attendance form (RSP-248A) to be completed both by you and the educational institution.

This declaration is of the same force and effect as if made under oath in accordance with the *Canada Evidence Act*.

Signature _____ Date year month day

2. Information on the dependent children (continued)

2.2 Second child

Sex	Family name	Given name		
<input type="checkbox"/> F <input type="checkbox"/> M	Social Insurance Number		Date of birth year month day	
Address (number, street, avenue, boulevard, apartment, P.O. Box)				
City		Province	Country	Postal code
Telephone				
Home <small>area code</small>		Other <small>area code</small>		

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If this is the case, please give the name of the institution: _____

You will also have to provide proof of school attendance for your next school term. For that purpose, we will send you the School Attendance form (RSP-248A) to be completed both by you and the educational institution.

This declaration is of the same force and effect as if made under oath in accordance with the *Canada Evidence Act*.

Signature _____ Date year month day

For more than two children, use a copy of Section 2 of this form.

3. Information on the child's or children's legal guardian

Sex	Family name	Given name		
<input type="checkbox"/> F <input type="checkbox"/> M	Social Insurance Number			
Address (number, street, avenue, boulevard, apartment, P.O. Box)				
City		Province	Country	Postal code
Telephone				
Home <small>area code</small>		Other <small>area code</small>		
Work <small>area code</small>		Extension		

4. Signature

I hereby declare that I am the legal guardian of the above-mentioned child or children.

Signature _____ Date

year	month	day

What is your relationship to the child? Mother Father Guardian Curator



**Send us this form and the required documents online at
www.retraitequebec.gouv.qc.ca.**

Your application will be processed faster and the postal delay will be eliminated.

If you are unable to use the online service, please return the form and required documents to:
Retraite Québec, case postale 5500, succursale Terminus, Québec (Québec) G1K 0G9