

Guide to the Application for Direct Deposit Outside Canada

Public-Sector Pension Plan

General information

We offer the possibility of having your monthly pension benefits deposited directly into your account in the currency of your country of residence.

With this method of payment, you will avoid delays in cashing your cheques, obtain better exchange rates, and receive your pension directly into your account on the 15th of each month. It is a safe and confidential service that will help avoid many inconveniences.

To register for direct deposit, simply complete sections 1 and 2 of the form, have your financial institution complete section 3, **attach a blank cheque, a cheque marked “VOID” or a bank statement** and send us the application to the address on the form. The first deposit will be made two to three months after we receive your form.

It is important to indicate your telephone number so we can contact you quickly. It is also important to notify us of any change regarding your financial institution (merger, change of branch or account number, etc.) in order to avoid unnecessary delays in the deposit of your benefits.

Access to documents held by public bodies and the protection of personal information

The personal information collected on this form is necessary to study the application. Failure to provide the requested information in the mandatory sections may result in a delay or a refusal to process your application. Only our authorized personnel will have access to it when necessary to carry out their duties and it is only disclosed to other persons or agencies for verification in cases provided for by law. It can also be used for research, assessment, analysis or survey purposes. Pursuant to the *Act respecting Access to documents held by public bodies and the Protection of personal information*, you may consult your personal information and have it corrected.

For further information

Website

www.retraitequebec.gouv.qc.ca

By telephone

Québec region: 418 643-4881

Toll-free: 1 800 463-5533

3. Banking information for direct deposit (continued)

3.2 Mandatory information for the United States and Australia

3.2.1 Select the country: United States (USD) Australia

3.2.2 Indicate the banking information:

Bank (ABA, Fedwire) (9 numbers maximum) | _____

Account number (4 numbers minimum and 17 numbers maximum) | _____

3.2.3 Indicate the currency: _____

3.3 Mandatory information for international bank account numbers (IBAN, BIC)

3.3.1 Select the country:

Germany Austria Belgium Spain (including the Canary Islands, Ceuta and Melilla) France

Greece Ireland – United Kingdom Italy Portugal (including the Azores Islands and Madeira)

Switzerland Other. Specify: _____

3.3.2 Indicate the banking information:

International bank account number (IBAN) (34 numbers maximum)

| _____

Bank identification code (BIC) (11 numbers maximum) | _____

3.3.3 Indicate the currency: _____

3.4 Mandatory information for other countries

3.4.1 Write the name of your country: _____

3.4.2 Indicate the banking information:

Bank identification code (BIC) (11 numbers maximum) | _____

Account number | _____

3.4.3 Indicate the currency: _____

Important

Please send the following documents to Retraite Québec:

- this RSP-118A form;
- a blank cheque, a cheque marked “VOID” or a bank statement.



Send us this form and the required documents online at
www.retraitequebec.gouv.qc.ca.

Your application will be processed faster and the postal delay will be eliminated.

If you are unable to use the online service, please return the form and required documents to:
Retraite Québec, case postale 5500, succursale Terminus, Québec (Québec) G1K 0G9