

Information on the marital status of the deceased (continued)

If you checked “**Legally separated**”, was partition of family patrimony carried out? Yes No

If so:

Was the value of benefits accrued in the pension plan taken into account further to partition? Yes No

Did the spouses resume living together after partition? Yes No

Indicate the date on which they resumed living together, if applicable: _____
year month day

If you checked “**Widowed**” or “**Divorced**”, please provide the following information:

Name of spouse: _____

Date of death or divorce, as the case may be: _____
year month day

For a divorce, indicate the city where the divorce was rendered: _____

2. Information on the surviving spouse of the deceased member

Sex <input type="checkbox"/> F <input type="checkbox"/> M	Family Name	Given name	Social Insurance Number
	Family name at birth, if different		Date of birth year month day
Address (number, street, apartment or Post Office Box)			
City	Province	Country	Postal Code
Telephone	Language of correspondence		
Home area code	Other area code	<input type="checkbox"/> French	
Work area code	Extension	<input type="checkbox"/> English	

Indicate **your relationship** to the deceased **at the time of death**:

- Married
- In a civil union
- De facto spouse
- Legally separated

2.1 Documents to be provided

- Death certificate or a copy of the act of death
- A blank cheque in the name of the spouse (for direct deposit)

3. Information on the mandatory of the surviving spouse (if applicable)

Complete this part in either of the following cases:

- The surviving spouse is capable and entrusted you with the mandate to complete the application in his or her place;
- The surviving spouse has a physical or mental disability that prevents him or her from completing the application and a judgment authorizes you to act in his or her place.

Sex	Family name	Given name	
<input type="checkbox"/> F <input type="checkbox"/> M	Address (number, street, apartment or Post Office Box)		
City	Province	Country	Postal Code
Telephone	Language of correspondence		
Home	area code	Other	area code
Work	area code	Extension	
			<input type="checkbox"/> French <input type="checkbox"/> English

3.1 Documents to be provided

Representation of a person who is capable

- Mandate or power of attorney

Representation of a person who is incapable

- Protection mandate and proof of its homologation or judgment authorizing you to represent that person

4. Information on the liquidator of the estate

You must complete this section, regardless of who is filing the application.

Is the liquidator of the estate the spouse of the deceased?

Yes No

If so, and you have completed section 2, go to section 5.

If not, complete the following.

Sex	Family name	Given name	
<input type="checkbox"/> F <input type="checkbox"/> M	Address (number, street, apartment or Post Office Box)		
City	Province	Country	Postal Code
Telephone	Language of correspondence		
Home	area code	Other	area code
Work	area code	Extension	
			<input type="checkbox"/> French <input type="checkbox"/> English

4.1 Documents to be provided if the application is filed as liquidator of the estate

- Death certificate or a copy of the act of death
- A blank cheque from the bank account used for the estate (for direct deposit)

Other documents to be provided if the application is filed by the liquidator of the estate

If the deceased lived in Québec

- Will search certificate issued by the Chambre des notaires du Québec
- Will search certificate issued by the Barreau du Québec
- The deceased's will

If there is no will or no one is designated in the will as administrator of the estate, enclose the document in which the heirs designate a person to liquidate the estate.

If the deceased lived in Canada, but outside Québec

- Will of the deceased **and** grant of probate confirming the appointment of the liquidator of the estate

If there is no will or no one is designated in the will as administrator of the estate, enclose the letter of administration that authorizes a person to administer the estate, the will search certificate issued by the Chambre des notaires du Québec and the will search certificate issued by the Barreau du Québec.

If the deceased person lived outside Canada

- The deceased's will

If there is no will or no one is designated in the will as administrator of the estate, enclose the document in which the heirs designate a person to liquidate the estate.

Additional documents may be required. If applicable, we will contact you.

5. Documents to be provided if there are dependent children (does not apply to the RREGOP¹ or the PPMP²)

- Declaration of dependent children form (RSP-559A), available on our website.
- In the case of adult children, School Attendance form (RSP-248A), available on our website.

1. Government and Public Employees Retirement Plan

2. Pension Plan of Management Personnel

6. Capacity of the person filing the application

Please specify in what capacity you are filing the application for survivor's benefits

- Surviving spouse
- Mandatary of the surviving spouse
- Liquidator of the estate (if there is no surviving spouse)

7. Declaration

By sending this form, I declare that the information provided is complete and accurate.

Access to documents held by public bodies and the protection of personal information

The personal information collected in this form is necessary to study the application. Failure to provide the requested information in the mandatory sections may result in a delay or a refusal to process your application. Only our authorized employees will have access to it when necessary to carry out their duties and it is only disclosed to other persons or agencies for verification in cases provided for by law. Pursuant to the *Act respecting Access to documents held by public bodies and the Protection of personal information*, you may consult your personal information and have it corrected.

For more information:

Online

retraitequebec.gouv.qc.ca

By telephone

Québec region: 418 643-4881 Toll-free: 1 800 463-5533

Send us this form and the required documents, if applicable, online at retraitequebec.gouv.qc.ca/send/en or via My Account. Your application will be processed faster because the postal delay will be eliminated.

If you cannot use the online service, please send us your documents at the following address:
Retraite Québec, case postale 5500, succursale Terminus, Québec (Québec) G1K 0G9